

December 15, 2011

To: PMLRT Citizen's Advisory Committee

**From: Mary Priester, Public Art Manager
Michelle Traver, Public Art Coordinator**

Subject: Next Steps - SE Park Ave station public art commission

Next steps:

- Staff circulates a draft Request for Proposals (RFP) for committee review. The RFP includes detailed expectations for the proposals, their review and approval.
- Staff develops a short list of 12 to 15 appropriate candidates from a prequalified artist roster, recently generated through a combined effort by the Regional Arts and Culture Council and the Oregon Arts Commission.
- Committee selects two or three artists from the short list to create a concept proposal based on the RFP.
- Selected artists participate in an internal orientation with project partners, including the design team and PAAC committee members, representatives from the PMLRT CAC, Urban Green (Nature In Neighborhoods) and jurisdictional partners.
- Selected artists participate in a public orientation with community stakeholders. Stakeholders will be actively recruited by staff and PAAC members using personal contacts, internet, email and announcements during the Oak Grove Community Council, Milwaukie Monthly Light Rail and PMLRT CAC meetings.
- Artists present their proposals to the committee who will select a single concept proposal to be developed to final design.
- Staff conducts extensive public outreach efforts regarding the selected concept proposal.

Tentative Schedule

December 19 RFP review complete

March 21 Artist selection

April 18 Artist's orientation with project partners: 2 – 5pm

Artist's orientation with community stakeholders: 6:30 – 8pm
Rose Villa, 13505 SE River Road, Portland, OR 97222

June 20 Concept proposal presentations

September 19 Final design presentation